

March 8, 2016 – Regular Meeting

The regular meeting of the Gardiner Town Board was held this evening at the Gardiner Town Hall at 7 PM. Supervisor Majestic presided with Councilmen Dukler, Hinson & Reynolds. Councilwoman Walls was absent. There were approximately 9± audience members.

### **ANNOUNCEMENTS**

March 12 – Corned Beef and Cabbage Dinner at the Gardiner Firehouse. Sponsored by Gardiner Day Committee

March 25 – Town Hall and Transfer Station closed in observance of Good Friday.

### **BURN BAN**

The NYS DEC has issued a burn ban in effect from March 15 through May 15. No open burning is allowed during this time.

### **OHIOVILLE ACRES**

Attorney Mike Moriello and Engineer Barry Medenbach were present this evening to review the Ohioville Acres project. Approvals have been granted. There was discussion about septic systems and their shared leach fields, the formation of the sewer districts which will eventually be handed off to the Town, the development of the Transportation Corp. for the water and the need for a NYS DEC SPEDES permit. Morris Associates will write a report to get the permits and the operation and expense of the sewer district.

### **HEALTH INSURANCE RENEWAL**

The Town is in receipt of two (2) quotes for health insurance – Marshall & Sterling and Mid-Hudson VIP. Mid Hudson VIP is slightly lower. Board members discussed the options and decided to continue with Marshall & Sterling.

A motion was made by Supervisor Majestic, seconded by Councilman Dukler and carried, to renew the policy with the plan presented that is equivalent to the current policy and to fund the HRA(Health Reimbursement Account) cards and deductibles.

A second motion was made to continue with Marshall & Sterling by Supervisor Majestic, seconded by Councilman Dukler and carried. Board members asked Supervisor Majestic to see why one company was lower than the other on the same renewal plan.

A third motion was made by Supervisor Majestic, seconded by Councilman Hinson and carried, to extend and cover dental insurance for the four (4) retirees who are covered under MVP Gold. The MVP Gold plan does not offer dental coverage. This would be on a separate policy and the cost is \$1,227.36.

### **PROPERTY & CASUALTY INSURANCE**

On motion of Supervisor Majestic, seconded by Councilman Dukler and carried, the 2016 Property & Casualty insurance policy with Marshall & Sterling was accepted with a cost of \$36,927.67.

### **DUSINBERRE ROAD DRAINAGE**

Superintendent of Highways Brian Stiscia is working with engineers Morris & Associates to create a bid document for Dusinberre Road drainage improvements. Documents should be ready for pick up by Friday March 18 and the project should be completed within two (2) months. A motion was made by Supervisor Majestic, seconded by Councilman Hinson and carried, to allow for this project to go out for bid.

**BUILDING SAFETY MONTH**

Supervisor Majestic read aloud a proclamation from the International Code Council designating the month of May as Building Safety Month. A motion was made by Councilman Reynolds, seconded by Councilman Hinson and carried, declaring May as Building Safety Month in the Town of Gardiner.

**TIME CLOCK POLICY**

The employee handbook, section 3.4 Time Records has been amended to accommodate the installation of a time clock at the Town Hall. On motion of Councilman Dukler, seconded by Councilman Hinson and carried, the new policy will take effect on March 14, 2016.

**FRONT ENTRY WAY SCOPE OF WORK**

Supervisor Majestic has a scope of work for the front entry way repair. She is currently waiting on front door specifications to add to the scope. It will be a commercial fire-rated door and there are many options to choose from. Ms Majestic will get quotes once the door specs are in.

**TRANSFER STATION**

The Town is in receipt of a letter from NYMIR in regard to a recent inspection of all town owned property covered by their insurance policy. The letter was generated by an annual inspection and it cited several areas throughout the Town that needed to be addressed. Several recommendations were made but Supervisor Majestic felt that the suggestions for the transfer station should be addressed without delay. Recommendations stated that “no items taken in by the transfer station may be sold or otherwise passed on to third parties due to the potential for liability accruing to the Town.” It was also stated that the attendants must no longer be allowed to go into the dumpsters to retrieve any items. Board members discussed at length their liability concerns, their agreement with no attendants in the dumpster retrieving items, health & safety issues, but also their concern that this has been happening for years so why do we need to stop this now. Board members agreed that more research was needed with the insurance company’s recommendations and to check with other towns to see how they handle this. In the meantime a motion was made by Supervisor Majestic, seconded by Councilman Dukler, to hold off the selling or giving away of items taken in by the transfer station. Councilmen Reynolds and Hinson both voted nay. Motion fails.

**TRANSFER STATION FEE SCHEDULE & HOURS OF OPERATION**

Board members discussed raising the per bag fee from \$3 to \$4 and all other fees to \$4 increments. A motion was made by Supervisor Majestic, seconded by Councilman Hinson and carried, to increase fees to \$4 per bag and by \$4 increments for all other fees effective April 1, 2016.

Also discussed briefly was the spring schedule for the transfer station. Board members agreed to keep the schedule as it is - Wednesday, Friday and Saturday 8 AM to 4 PM.

Next Supervisor Majestic stated that the Town Hall would be closed Friday March 26 in observance of Good Friday and that the Transfer Station would also be closed.

**MINUTES**

Minutes for January 5 and January 12 were approved as written on motion of Supervisor Majestic, seconded by Councilman Dukler and carried.

**SUPERVISORS MONTHLY REPORT**

The February Supervisor report was approved as presented on motion of Supervisor Majestic, seconded by Councilman Dukler and carried.

**CLAIMS**

Claims for the month of February were approved for payment on motion of Councilman Reynolds, seconded by Councilman Dukler and carried. They are listed on Abstract #2 as follows: General Fund voucher #41-91 \$18,382.28; Highway Fund voucher #28-56 \$20,068.33; Sewer Fund voucher #1-3 \$2,382.19.

**BUDGET TRANSFERS AND SUPPLEMENTAL APPROPRIATIONS**

**Resolution No. 59** – Supplemental Appropriation within General Fund – Offered by Councilman Reynolds

Resolved, pursuant to Section 112, Town Law, the 2016 Annual Budget, General Fund is hereby amended to provide for a supplemental appropriation in the amount of \$125.00 in Acct No. 00.01.1010.403 CE Councilman Conference.

Further resolved, said moneys to be taken from the unexpended balance in the General Fund. Seconded by Councilman Dukler and carried.

**Resolution No. 60** – Transfer within General Fund – Offered by Councilman Reynolds

Resolved, pursuant to Section 112, Town Law, the 2016 Annual Budget, General Fund is hereby amended to provide for the transfer of \$.40 from Acct No. 00.08.9055.800 CE Disability Insurance to Acct No. 00.08.9040.800 CE Workers Comp, \$58.00 from Acct No. 00.01.1330.401 CE Tax collector Misc to Acct No. 00.01.1330.421 CE Tax Collector Office Supplies, \$60.00 from Acct No. 00.01.1410.402 CE Town Clerk Mileage to Acct No. 00.01.1440.401 CE Town Clerk Misc and \$120.00 from Acct No.00.01.1410.421 Town Clerk Office Supplies to Acct No. 00.01.1410.403 CE Town Clerk Conference.

Seconded by Councilman Dukler and carried.

**Resolution No. 61** – Supplemental Appropriation within Highway Fund – Offered by Councilman Reynolds

Resolved, pursuant to Section 112, Town Law, the 2016 Annual Budget, Highway Fund is hereby amended to provide for a supplemental appropriation in the amount of \$110,000.00 in Acct No. 00.04.5112.336 CE Permanent Improvements.

Further resolved, said moneys to be taken from the unexpended balance in the Highway Fund (highway improvement fund reserve fund).

Seconded by Councilman Dukler and carried.

**FRIENDS OF THE GARDINER LIBRARY**

A request was received from the Friends of the Gardiner Library to hold their annual plant sale scheduled for May 15 from 10 AM to 2 PM here at the Town Hall. This year they would also like to hold a flea market in the ball field. On motion of Councilman Dukler, seconded by Councilman Hinson and carried, the Board approved both functions but if the ball field is wet they would have to come up with an alternate plan. No vehicles are allowed in the ball field.

**ADJOURNEMENT**

On motion of Councilman Dukler, seconded by Councilman Hinson and carried, the meeting was adjourned at 9:20 PM.

Respectfully submitted,

Michelle L. Mosher  
Town Clerk