

January 13, 2015 – Regular Meeting

The Regular meeting of the Gardiner Town Board was held this evening at the Gardiner Town Hall at 7:00 PM. Supervisor Zatz presided with Councilmen Dukler, Hinson and Wiegand all present. Councilman Reynolds was absent. There were approximately 9± audience members.

GRANT SEEKING STRATEGIES

Glenn Gidaly of Barton & Loguidice made a presentation to the Town Board regarding various grant seeking and writing strategies. Most grants are no longer 100%, all have some sort of match. All regions in NYS have economic development councils that provide for various grant opportunities. Prioritize your grant needs and begin research at least a year ahead of time. There is approximately \$750 million available in grants for 2015 through small community grants, NYSEDA, Environmental/Parks, seed project grants, DEC solid waste program grants and MAP-21(bridges)

Councilman Wiegand commented that grants are crucial for infrastructure needs and highway support. It was suggested that the Town have several agencies come take a look at our proposed projects ahead of applying for a grant.

HIGHWAY DEPARTMENT

Superintendent Stiscia reported that the new pick up truck is almost ready for service. He plans to sell the Ford Ranger as surplus. A bid notice and opening will be scheduled for March. On line bid auction was also discussed as a possibility.

GRIST MILL LANE

The Town Board has before them a resolution of the Ulster County Legislature adopted on October 21, 2014 abandoning a portion of the Old Albany Post Road, now known as Grist Mill Lane, and granting ownership of the road to the Town of Gardiner. The County has repaired and maintained all that was needed on this road. Supervisor Zatz read the resolution in its entirety and on motion of Councilman Dukler, seconded by Councilman Wiegand and carried adopted this resolution and Grist Mill Road as a Town Road. A copy of the resolution adopted by the County Legislature becomes a part of these minutes and has been placed in the Town file.

FORMER LIBRARY/FIREHOUSE SALE

Councilman Wiegand reviewed the particulars of the sale as done by Affordable Auctions. The auction was held on line around Columbus Day and the Town received a final auction bid of \$100,000. The closing was held in December.

PERSONAL USE OF VEHICLES

Building Inspector Hank Vance was involved in a car accident on November 26, 2014 while using his personal vehicle for Town business. Board members discussed reimbursing Mr. Vance for the damage to his vehicle. The insurance company does not pay for any physical damage to personal vehicles, used for work, involved in an accident. However they will reimburse the employee for any deductible up to \$1,000. After some discussion Councilman Wiegand made a motion to reimburse Mr. Vance the estimated damage of \$1603.21. He believes that since this is not addressed in the employee handbook it is the right thing to do. However he would like the

Town Board to discuss a policy to become part of the handbook. Motion was seconded by Councilman Dukler and carried.

HIRING AND SUPERVISING TOWN EMPLOYEES

Supervisor Zatz discussed the need with the Town Board for a resolution addressing the hiring and supervising of Town employees. He believes that a resolution should be adopted addressing protective gear for both volunteer and employed personnel, salary ranges/age and responsibility payscale, supervision, discipline and the need of a parent when a volunteer is between the ages of 13-17. Mr. Zatz will draft a resolution and bring to the Board next month for review and approval.

REVALUATION UPDATE

A memo was received from Assessor Maureen Gallagher indicating that she and Reval consultant Mike Dunham have fallen behind in their data collection and they have revised the contract schedule of completion from 2016 to 2017, of course at no additional cost to the Town. Board members find the new contract details unsettling, are concerned with this delay and would like to have a meeting with both Ms Gallagher and Mr. Dunham. Supervisor Zatz will arrange for them to attend a meeting next month.

ORGANIZATIONAL RESOLUTIONS

Last week three (3) organizational resolutions were left off for clarification. Two (2) have been clarified and are adopted as follows:

COMPENSATION FOR BOARD OF ASSESSMENT REVIEW

Resolution No. 41-- Offered by Councilman Wiegand

Resolved, pursuant to Section 523 of Real Property Tax Law, those persons serving as members of the Board of Assessment Review who attend 20145 Grievance Day procedures and subsequent deliberations shall be compensated at the rate of \$11.46 per hour.

Seconded by Councilman Dukler and carried.

COURT OFFICER – Heidi Thorban

Resolution No. 42 -- Offered by Councilman Wiegand

Resolved, pursuant to Section 20 of Town Law, that Heidi Thorbahn is hereby appointed as part-time Court Officer in the Town Justice Court, to be compensated at the rate of \$ 16.24 per hour to be paid, bi-weekly, and

Further Resolved, that she shall serve at the pleasure of this Board pursuant to Town Law and other statutes.

Seconded by Councilman Dukler and carried.

The Third resolution is for the vacancy left for the Town Historian. To date no one has come forward volunteering for the position.

SURPLUS FUNDS –RESERVES

Supervisor Zatz is asking the Town Board to begin thinking about what type of reserve funds they would like to see set up. He reminded them about the State Comptroller's handbook on

Reserve Fund and asked them to review the handbook explaining what types of reserve funds can be established and how it should be done.

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INFRASTRUCTURE

Councilman Wiegand would like to make decisions on moving forward on the infrastructure plan. He has asked Board members to decide how to move forward.

RIVERSIDE TRUST APPEAL

Supervisor Zatz announced that a letter has been received from attorney David Murphy announcing the discontinuance of the appeal of Riverside Trust v. Town of Gardiner. This matter has been resolved and the file has been closed.

SUPERVISOR REPORT –PARTIAL DECEMBER 2014

The partial December 2014 Supervisor Report was approved as presented on motion of Councilman Wiegand, seconded by Councilman Dukler and carried.

SUPERVISOR REPORT – JANUARY 2015

The January 2015 Supervisor Report was approved as presented on motion of Councilman Wiegand, seconded by Councilman Dukler and carried.

CLAIMS

Partial claims for December 2014 were approved for payment on motion of Councilman Wiegand, seconded by Councilman Dukler and carried. They are listed on Abstract 12A as follows: General Fund voucher #570-630 \$31,543.37; Highway Fund voucher #360-392 \$59,539.44; Sewer Fund voucher #39-44 \$2,916.97.

BUDGET TRANSFERS AND SUPPLEMENTAL APPROPRIATIONS – DECEMBER 2014

Resolution No. 43 – Transfers within Highway Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, Highway Fund, is hereby amended to provide for the transfer of \$6,600.00 from Acct No. 01.04.5110.400 General Road Repairs to Acct No. 01.04.5130.431 Snow/Ice Misc, \$980.00 from Acct No. 01.04.5140.400 Brush Wee/Outside Prof to Acct No. 01.04.5142.400 Snow/Ice Misc, \$647.00 from Acct No. 01.04.5140.420 Brush Weeds Supt. Misc to Acct No. 01.04.5142.400 Snow/Ice Misc and \$280.00 from Acct No. 01.04.5112.366 Guilford Schoolhouse Rd to Acct No. 01.04.5142.400 Snow/Ice Misc.

Seconded by Councilman Dukler and carried.

Resolution No. 44 – Transfers within Sewer Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, Sewer Fund, is hereby amended to provide for the transfer of \$450.00 from Acct No. 03.07.8110.465 CE Septic Cleaning to Acct No. 03.07.8110.469 CE Outside Prof. Services.

Seconded by Councilman Dukler and carried.

Resolution No. 45 – Transfers within General Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$65.36 from Acct No. 00.01.1220.403 CE Conference & Education to Acct No. 00.01.1220.402 CE Supervisor Mileage, \$30.00 from Acct No. 00.01.1330.421 CE Office Supplies to Acct No. 00.01.1330.402 CE Mileage, \$40.00 from Acct No. 00.01.1355.402 CE Mileage to Acct No. 00.01.1355.421 CE Office Supplies, \$40.00 from Acct No. 00.01.1420.401 CE Codification to Acct No. 00.01.1420.470 CE Labor Relations and \$70.00 from Acct No. 00.01.1620.415 CE Buildings & Grounds Custodian to Acct No. 00.01.1620.413 CE General Repairs.

Seconded by Councilman Dukler and carried.

Resolution No. 46 – Transfers within Highway Fund – Offered by Councilman Hinson Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, Highway Fund, is hereby amended to provide for the transfer of \$100.00 from Acct No. 00.04.5132.411 Office Phone to Acct No. 00.04.5132.410 Internet Expenses.

Seconded by Councilman Dukler and carried.

Resolution No. 47 – Transfers within Highway Fund – Offered by Councilman Dukler Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, Highway Fund, is hereby amended to provide for the transfer of \$71.00 from Acct No. 01.08.9089.801 OSHA Boots to Acct No. 01.08.9089.800 Uniforms.

Seconded by Councilman Wiegand and carried.

Resolution No. 48 – Transfers within General Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$485.00 from Acct No. 00.01.1620.414 CE Heat & Oil to Acct No. 00.01.1620.401 CE Misc., \$27.00 from Acct No. 00.01.1620.415 CE Buildings & Grounds to Acct No. 00.01.1620.411 CE Telephone, \$26.00 from Acct No. 00.01.1670.401 CE Misc. Expense to Acct No. 00.01.1670.204 CE Copier Lease, \$24.00 from Acct No. 00.02.3510.411 CE Cell Phone to Acct No. 00.02.3510.412 CE Electric and \$6.00 from Acct No. 00.02.3510.411 CE Cell Phone to Acct No. 00.02.3510.402 CE Mileage.

Seconded by Councilman Hinson and carried.

Resolution No. 49 – Transfers within General Fund – Offered by Councilman Dukler Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$91.00 from Acct No. 00.02.3620.402 CE Mileage to Acct No. 00.02.3620.421 CE Office Supplies., \$27.00 from Acct No. 00.07.8020.400 CE Town Planner to Acct No. 00.07.8020.421 CE Office Supplies, \$5.00 from Acct No. 00.07.8160.401 CE Landfill Misc to Acct No. 00.07.8160.413 CE Repairs, \$1496.56 from Acct No. 00.07.8160.410 CE County Haulage to Acct No. 00.07.8160.102 PS Coordinator and \$177.56 from Acct No. 00.01.1220.401 CE Misc. to Acct No. 00.01.1220.105 PS Supervisor Secretary.

Seconded by Councilman Wiegand and carried.

Resolution No. 50 – Transfers within General Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$1557.75 from Acct No. 00.01.1620.106 PS Ground Maintenance to Acct No. 00.02.3510.107 PS Dog Control
Seconded by Councilman Dukler and carried.

Resolution No. 51 – Transfers within Highway Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, Highway Fund, is hereby amended to provide for the transfer of \$77.12 from Acct No. 01.04.5110.119 PS Lischinsky to Acct No. 01.04.5110.101 PS Powers, \$59.24 from Acct No. 01.04.5110.119 PS Lischinsky to Acct No. 01.04.5110.103 PS Otis, \$59.24 from Acct No. 01.04.5110.119 PS Lishinsky to Acct No. 01.04.5110.105 PS Keegan \$59.24 from Acct No. 01.04.5110.119 PS Lischinsky to Acct No. 01.04.5110.110 PS DePiero, \$67.24 from Acct No. 01.04.5110.119 PS Lischinsky to Acct No. 01.04.5110.114 PS Monteleone and \$1242.41 from Acct No. 01.04.5112.366 Guilford Schoolhouse R01.04.5110.119 to Acct No. 01.04.5110.118 PS Fletcher.
Seconded by Councilman Dukler and carried.

Resolution No. 52 – Transfers within General Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$7202.19 from Acct No. 00.01.1420.460 CE General Attorney Services to Acct No. 00.07.8020.404 CE Engineer/Outside Prof Service, \$419.11 from Acct No. 00.01.1420.460 CE General Attorney Services to Acct No. 00.01.1950.400 Tax. Assess. Real Prop. and \$557.06 from Acct No. 00.01.1620.414 CE Heat & Oil to Acct No. 00.01.5182.401 CE Street Lighting.
Seconded by Councilman Dukler and carried.

Resolution No. 53 – Transfers within General Fund – Offered by Councilman Wiegand Resolved, pursuant to Section 112, Town Law, the 2014 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$135.00 from Acct No00.01.1620.106 PS Ground Maintenance to Acct No. 00.01.1355.103 PS Fieldworker and \$79.00 from Acct No. 00.01.1420.460 CE General Attorney Service to Acct No. 00.01.1420.401CE Codification.
Seconded by Councilman Dukler and carried.

ADJOURNMENT

On motion of Councilman Wiegand, seconded by Councilman Dukler and carried, the meeting was adjourned at 9:46 PM.

Respectfully submitted,

Michelle L. Mosher
Town Clerk