

The regular meeting of the Gardiner Town Board was held this date at the Gardiner Town Hall at 7 PM. Present were Supervisor Zatz, and Councilmen Koenig, Mele and Reynolds. Councilman Wiegand was absent. There were approximately 24± audience members.

**ANNOUNCEMENTS**

1/16 – Town Hall is closed in observance of Martin Luther King Day.

The Town of Gardiner is now on Facebook.

**BUDGET TRANSFERS – PARTIAL DECEMBER 2011**

**Resolution No. 44** - Transfer within General Fund – Offered by Councilman Mele

Resolved, pursuant to Section 112, Town Law, the 2011 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$111.47 from Acct No. 00.01.1620.414 CE Heat & Oil to Acct No. 00.01.1620.411 CE Phone, \$181.18 in Acct No. 00.01.1670.438 Legal Notice to Acct No. 00.01.1670.204 Equipment Leasing Copier, \$24.78 from Acct No. 00.01.1670.401 Misc Expenses to Acct No. 00.01.1670.204 Equipment Leasing Copier, \$12.00 from Acct No. 00.01.1670.422 Equipment Leasing Postage to Acct No. 00.01.1670.204 Equipment Leasing Copier and \$.08 from Acct No. 00.04.5010.103 PS Clerk to Acct No. 00.04.5010.101 PS Superintendent.

Seconded by Councilman Koenig and carried.

**Resolution No. 45** - Transfer within General Fund – Offered by Councilman Mele

Resolved, pursuant to Section 112, Town Law, the 2011 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$27.23 from Acct No. 00.02.3510.412 CE Kennel Electric to Acct No. 00.02.3510.404 CE Kennel, \$135.00 in Acct No. 00.01.1410.403 Clerk Conference to Acct No. 00.01.1410.421 Clerk Office Supplies, \$300.00 from Acct No. 00.02.3510.460 Vet Services Dog Control to Acct No. 00.02.3510.101 PS Dog Warden, \$23.96 from Acct No. 00.07.8010.401 ZBA Misc. to Acct No. 00.07.8010.439 ZBA Meeting Reimb., \$57.25 from Acct No. 00.07.8010.438 ZBA Advertising to Acct No. 00.07.8010.439 ZBA Meeting Reimb., \$20.00 from Acct No. 00.07.8160.401 Landfill Misc to Acct No. 00.07.8160.413 Landfill Porta Potty and \$20.00 from Acct No. 00.07.8010.403 ZBA Conference to Acct No. 00.07.8010.439 ZBA Meeting Reimb.

Seconded by Councilman Koenig and carried.

**Resolution No. 46** - Transfer within General Fund – Offered by Councilman Mele

Resolved, pursuant to Section 112, Town Law, the 2011 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$51.02 from Acct No. 00.01.1620.476 Elevator Maintenance to Acct No. 00.01.1670.204 Leasing Copier and \$119.23 in Acct No. 00.02.3510.412 Dog Control Electric to Acct No. 00.02.3510.401 Dog Control Supplies.

Seconded by Councilman Koenig and carried.

**Resolution No. 47** - Transfer within General Fund – Offered by Councilman Mele

Resolved, pursuant to Section 112, Town Law, the 2011 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$6.04 from Acct No. 00.01.1620.401 Building Misc to Acct No. 00.01.1670.204 Equipment Leasing Copier, \$392.43 in Acct No. 00.01.1670.401 Building Misc. to Acct No. 00.01.1670.421 Office Supplies, \$194.83 from Acct No. 00.07.8010.103 ZBA Clerk to Acct No. 00.02.3510.101 Dog Control, \$300.00 from Acct No. 00.07.8160.466 CE Mowing to Acct No. 00.07.8160.102 PS Transfer Station Attendant and \$7.60 from Acct No. 00.07.8160.411 Station Phone to Acct No. 00.07.8160.102 Station Attendant.

Seconded by Councilman Koenig and carried.

**Resolution No. 48** - Transfer within General Fund – Offered by Councilman Mele

Resolved, pursuant to Section 112, Town Law, the 2011 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$123.79 from Acct No. 00.07.8020.439 PB Meeting to Acct No. 00.07.8010.439 ZBA Meetings, \$1087.70 in Acct No. 00.08.9060.801 Retiree Ins. to Acct No. 00.08.9060.800 Regular Ins., \$2404.87 from Acct No. 00.08.9040.800 Workers Comp. to Acct No. 00.08.9010.800 Retirement, \$2274.70 from Acct No. 00.07.8030.460 Outside Prof. Services to Acct No. 00.08.9010.800 Retirement and \$2183.67 from Acct No. 00.01.1110.104 Jr. Clerk to Acct No. 00.08.9010.800 Retirement.

Seconded by Councilman Koenig and carried.

**Resolution No. 49** - Transfer within General Fund – Offered by Councilman Mele

Resolved, pursuant to Section 112, Town Law, the 2011 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$.12 from Acct No. 00.02.3620.103 PS Clerk to Acct No. 00.02.3620.101 Inspector, \$534.61 in Acct No. 00.07.8160.444 Coupons to Acct No. 00.07.8160.Haulage, \$1900.00 from Acct No. 00.07.8160.465 Testing to Acct No. 00.07.8160.410 Haulage, \$1100.00 from Acct No. 00.07.8020.460 Town Planner to Acct No. 00.07.8160.410 Haulage and \$725.30 from Acct No. 00.07.8030.460 Outside Prof. Services to Acct No. 00.07.8160.410 Haulage.

Seconded by Councilman Koenig and carried.

**Resolution No. 50** - Transfer within General Fund – Offered by Councilman Mele

Resolved, pursuant to Section 112, Town Law, the 2011 Annual Budget, General Fund, is hereby amended to provide for the transfer of \$.40 from Acct No. 00.04.5110.113 PS PT Regular to Acct No. 00.04.5110.101 PS Powers, \$19.60 in Acct No. 00.04.5110.113 PS PT Regular to Acct No. 00.04.5110.102 PS Aube, \$19.60 from Acct No. 00.04.5110.113 PS PT Regular to Acct No. 00.04.5110.103 PS Otis, \$49.60 from Acct No. 00.04.5110.113 PS PT Regular to Acct No. 00.04.5110.105 PS Keegan and \$19.60 from Acct No. 00.04.5110.113 PS PT Regular to Acct No. 00.04.5110.106 PS Stiscia.

Seconded by Councilman Koenig and carried.

**CLAIMS PARTIAL DECEMBER 2011**

Partial claims for the month of December 2011 were approved for payment on motion of Councilman Koenig, seconded by Councilman Mele and carried. They are listed on Abstract #13 as follows: General Fund voucher #657-684 \$13,970.88; Highway Fund voucher #349-559 \$6,208.90; Sewer District #1 voucher #57-48 \$2,121.52; Gardiner Light District voucher #2 \$367.04; Special Recreation voucher #11-12 \$519.98; Sidewalk Phase #2 voucher #13 \$987.36.

**SUPERVISOR MONTHLY REPORT (PARTIAL DECEMBER 2011)**

The Supervisor monthly report for December (partial 2011) was approved as presented on motion of Councilman Mele, seconded by Councilman Reynolds and carried.

**BOND ANTICIPATION NOTE RENEWAL TRANSFER STATION**

The Transfer Station Bond Anticipation Note is scheduled to renew on January 27, 2012. This will be the final year that the Town will be able to renew yearly. Next year the note will be switched to a five (5) year BAN. Our balance is \$280,000. Cost for the attorney is \$900.

**POST ISSUANCE COMPLIANCE PROCEDURE –BAN**

Board members are in receipt of a document allowing for the Town Board to establish a written procedure regarding post issuance compliance for tax exempt governmental bonds. Board members would like to table this to the end of the meeting so they may have an opportunity to review the document before adopting it.

**STEVES LANE PROPERTY**

Supervisor Zatz reviewed the time line for the sale of the Steves Lane property. Board members reviewed the one (1) bid received from PE Colucci and agreed that it was a fair bid. A motion was made by Councilman Mele, seconded by Councilman Koenig and carried, to accept the bid from PE Colucci in the amount of \$12,000. Supervisor Zatz will contact Mr. Colucci to move forward with contract.

**SUPERVISOR COMPUTER**

Supervisor Zatz informed the Board that the computer used by the former Supervisor was his own personal computer. He is currently searching for a laptop for his use in the office. Funding is available through the budget and he has capped it a \$500.00. Board members all agreed that a computer is a necessity and authorized him to purchase a computer not to exceed \$500.00.

**SUPERVISOR CONFIDENTIAL SECRETARY/ASSISTANT**

Board members discussed Supervisor Zatz's request for a confidential secretary/assistant. Mr. Zatz is looking for funding through the budget. He estimates an annual salary of approximately \$12,000. Funding can come from the Supervisor's budget and the tax collection clerk budget. Further research will need to be done for additional funding. Councilman Mele stated that he is not opposed to this position but he is opposed to increasing the budget to accommodate for the salary. A solution would be to fund on a quarterly basis. A motion was made by Councilman Koenig, seconded by Councilman Mele and carried, approving the hiring of a confidential secretary/assistant on a quarterly basis ending at the first meeting of April and to be reconsidered the second meeting in April and will be considered every quarter thereafter.

**HURRICANE IRENE ASSESSMENT RELIEF ACT**

This legislation allows municipalities to provide relief to property owners who may have had catastrophic damage due to Hurricane Irene by reassessing their property. It is an opt-in program by each individual municipality. The deadline is January 23, 2012. Most municipalities are not participating and the Town Board is not interested.

**CELL TOWER**

Supervisor Zatz reminded all that a public hearing will be held by the Planning Board at the January 17, 2012 meeting.

**OHIOVILLE ACRES SUBDIVISION**

This project will be starting up again. Attorney Mike Moriello will be presenting to the Board documents to begin moving forward.

**SIDEWALKS**

Supervisor Zatz is working on a new requirement from the federal government in which the sidewalk rights of way pertaining to Phase I need newly signed waivers and documentation. Mr. Zatz is currently obtaining signatures from each property owner.

**PARK BUILDINGS**

The Town has received a \$20,000 grant for use to complete the pole barn. Work on the washed out bridge that leads from the park grounds to the pole building should begin soon. Board members need to create a plan of action.

**POST ISSUANCE COMPLIANCE PROCEDURE –BAN**

Board members reviewed the document and have agreed on motion of Councilman Koenig, seconded by Councilman Mele and carried, to adopt the document as written.

**MINUTES**

On motion of Councilman Mele, seconded by Councilman Koenig and carried, the minutes presented for review were tabled to next week.

**PRIVILEGE OF THE FLOOR**

**PE Colucci** – stated that Ohioville Acres has been renewing their permit with the Planning Board regularly. He recently extended the culvert pipe under Route 44/55 to Gardiner Gables. Commented that 21 caps at the landfill are settling and collecting water. This should be addressed very soon.

**Linda Geary** – questioned whether the new culverts were permanent. Is concerned that the bridge at the park may be larger.

**ADJOURNMENT**

On motion of Councilman Mele, seconded by Councilman Reynolds and carried, the meeting was adjourned at 8:15 PM.

Respectfully submitted,

Michelle L. Mosher  
Town Clerk